

ALEC REED ACADEMY



Bengarth Road, Northolt, Middlesex, UB5 5LQ

Tel: 020 8841 4511 Fax: 020 8841 4480

www.alecreedacademy.co.uk

Principal and CEO: Allison Moise-Dixon

8th April 2020

Dear Parent / Carer,

Re: Free School Meals

We have had a number of queries regarding free school meal entitlement. I hope this letter will address these queries as well as being clear as to how we have acted so far as an academy and how we will continue to act in line with government guidance published to schools today.

When we received the news of school closure, we wrote to all our parents who are eligible for free school meals according to the information given to us. I have written in several previous letters how important it is that the academy has up-to-date contact information for parents / carers. Please note: we can only act on the information given to us. If you change your email address, home address or contact number, we will only know this if you inform us.

It is important that parents / carers are aware of the difference between the universal offer that covers all children from reception to year 2 to receive a free school meal and the benefits-based free school meals to which a smaller section of children are entitled. The academy will only be issuing free school meals vouchers to those parents / carers who are eligible for benefits based free school meals in line with government guidelines.

If you have not applied for free school meals but believe you are eligible, there is a form on our website that you will need to complete at <https://www.alecreedacademy.co.uk/financial-assistance/free-school-meals>

The application will go through Ealing council.

A separate letter confirming arrangements for those parents / carers who have children who are eligible and we have this confirmation on our system will be sent to the email address on our system. Please do check your junk mail and other folders if you haven't received an email but believe your child is eligible.

I hope that this letter has clarified the situation as regards to free school meals and who is eligible during school closure.

If you have any further questions, please do not hesitate to email the Finance Team at: finance@alecreedacademy.co.uk

Kind regards

Mrs. A Moise-Dixon
Principal and CEO

'The Collins PiXL Award for Outstanding Progress' National Award Winners 2014

