

CAREERS ACTION PLAN - My goals (study / job / career / life):

Identify:

1. What I am aiming for & pros and cons
2. My options with my subjects and grades
3. Sectors/Job roles with good prospects using LMI (Labour Market Information & Labour Market Intelligence)

Identify actions that will help me move towards my goals – with timescales

Research subject areas and job roles I am interested in

WHAT and WHEN Examples:

1. Find out dates for Open Events at local colleges and 6th forms: **Now/Summer/Autumn**
2. Find out about jobs I am interested in interested in – **Now/ongoing**
 - [Explore careers | National Careers Service](#)
 - <https://www.eclips-online.co.uk/> **PASSWORD: doomnu30** Careers database: LMI, routes in. Job profiles and related jobs.
3. Find out about different types of courses I can do after Year 11 and entry requirements – **NOW/during Year 11**
 - Alec Reed 6th form course guide [download.asp](#)
 - [Courses | Uxbridge College](#)
 - [Courses - West London College](#) (Ealing, Southall, Hammersmith)
 - [Courses | Harrow College](#)
 - [Courses](#) West Thames College: Isleworth and Feltham

Data Protection: Your details will be entered onto a computerised database so that we can keep a record of our contacts with you for as long as you need out help. This information is held in order to assist you with career planning. Personal Advisers provide impartial information, advice and guidance on a range of issues such as careers, options, education, health and opportunities for personal development.

Further information and actions suggested by Miss Simpson

- Talk about options and career ideas with family, friends and teachers.

Specialist websites: such as

- [Explore roles | Health Careers](#)
- [STEM Careers - Youth Employment UK](#)
- [Careers in art and design \(targetjobs.co.uk\)](#)
- [8 design and technology careers \(With salary info\) | Indeed.com UK](#)
- [Overview of the UK's IT industry | Prospects.ac.uk](#)

Apprenticeships

- [Find an apprenticeship - GOV.UK \(www.gov.uk\)](#) National Apprenticeship Website:
- [NGTU | Home \(notgoingtouni.co.uk\)](#)
- Company websites: not all employers use the National Apprenticeship site

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Research T Levels and courses available

T Levels are equivalent to 3 A Levels. After T Levels, work, do an apprenticeship or go to university. Get at least 45 days industry experience as part of your course. Not as many T levels as BTECs yet.

- [What are T-levels and what are the grades worth? - BBC News](#)
- [T Levels - West London College \(wlc.ac.uk\)](#) Business, Digital, Health, Science
- [T Levels | Uxbridge College](#) Digital, Education & Childcare, Engineering, Science

You can apply to several colleges, 6th forms and apprenticeships & decide later which to attend.

- **Check 6th form websites for deadlines** – often closed early for external students.
- Colleges: Can **apply from around October in Autumn 2025**. Advised to apply **by Spring 2026 latest** although applications may be accepted **until the summer 2026 term** – but places may not be available.

DO NOT wait until your GCSE results to apply: no guarantee of places on a course that you want, and you will have to go in person to each college and spend hours there.

OPTIONS AFTER YEAR 11

Options at 16	What	Resources
Alec Reed Academy 6th Form	A Levels: need at least 5 GCSEs, grades 9-5 with 6s in certain subjects L3 BTECs: need at least 5 GCSEs grades 9-4	ARA website & prospectus Teachers, parents
College / Other 6th form	<ul style="list-style-type: none"> • Many different course options. • Levels 1: grades 1 & 2 at GCSE. Level 2: Grades 3 at GCSE. • BTECs, T Levels & other vocational (job-related) courses. 	Websites/ prospectuses/open days
Apprenticeship	<ul style="list-style-type: none"> • Earn while you learn. • Need to be ready for full-time work plus complete a qualification. • Recommended to do at least a year at college in subject related to apprenticeship you want to. • Colleges have Apprenticeship teams to help you find an apprenticeship • Apprenticeships can go up to degree level 	National Apprenticeship website, targeted websites, online search
Job	16-17 year olds can only work up to 20 hours per week & on low pay	Online recruitment sites, word of mouth, target company websites
Options at 18 <ul style="list-style-type: none"> • Stay in education: if you have A levels/L3, could do L4 HNC / HND: higher national Cert/Dip 1 to 2 years, or Degree 3 to 5 years, • Education: can continue with Level 2 and L3 if not already achieved, • Apprenticeship: Level 2 up to degree apprenticeship, • Work 	College & University websites & prospects www.ucas.ac.uk www.prospects.ac.uk https://www.prospects.ac.uk/careers-advice/what-can-i-do-with-my-degree Alternatives to college and university NGTU Home (notgoingtouni.co.uk) Apprenticeships, jobs, courses, careers advice, job interview skills Find an apprenticeship (findapprenticeship.service.gov.uk)	

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