

# ALEC REED ACADEMY

Bengarth Road, Northolt, Middlesex, UB5 5LQ

Tel: 020 8841 4511 Fax: 020 8841 4480

[www.alecreedacademy.co.uk](http://www.alecreedacademy.co.uk)

Principal and CEO: Phil Cosby - BSc (Hons), MA



18<sup>th</sup> December 2025

Dear Parent/Carer

## End of Term Arrangements

As we approach the end of the autumn term, I would like to take this opportunity to thank you for your continued support. It has been wonderful to welcome so many of you into the academy over the past two weeks for events such as Parents' Evenings and Christmas performances. Pupils across all year groups - from Nursery to Sixth Form - have enjoyed festive activities that have brought great joy to our school community.

We are all aware that the ongoing cost-of-living challenges make this a difficult time for many families. However, Christmas remains a season of giving, and it is heartening to see our community come together to support one another. I would like to extend my sincere thanks to all families who generously donated to our Christmas food bank. Your contributions will help local families in need and ensure that the spirit of Christmas reaches as many homes as possible.

Please note that the last day of term is **Friday, 19th December**, with an earlier finish for all year groups at approximately **1:00 pm**. The academy will reopen for all pupils on **Tuesday, 6th January**.

Please click on this link for the latest academy newsletter:

<https://sway.cloud.microsoft/obB3ckk95txZhb2j?ref=Link>

## Evacuation and Lockdown

Throughout the academic year, we conduct both evacuation and lockdown drills to ensure that all staff and students know exactly what to do in the event of an emergency. These drills have always been successful and help us maintain a safe environment. However, I want to share an important reminder. A recent incident at a London school highlighted the risks when parents attempted to enter the site during a real lockdown. This made it harder for the school to keep children safe.

If we ever need to initiate a **full lockdown, no parents or visitors will be allowed on site** until the emergency services confirm that it is safe to do so. This is essential because, in the immediacy of such a situation, we cannot determine who may pose a risk. Allowing anyone onto the premises could compromise the safety of pupils and staff.

We trust you understand this position. If a lockdown occurs, the best way you can help is by **staying away from the school gates and keeping yourself safe until the all-clear is given**. Your cooperation is vital to ensure the safety of everyone on site.

*'The Collins PiXL Award for Outstanding Progress'* National Award Winners 2014



## Home Learning

During the festive break, we encourage pupils to remain engaged with their learning to ensure a strong start to the new term. One of the simplest and most effective ways to do this is through reading. We ask that every child reads at least one book over the holiday period. Small, consistent efforts like this will help pupils return in January feeling confident and prepared.

For older pupils, this is an excellent time to begin exam preparation. Reviewing classwork, creating summaries, mind maps, or flashcards, and practising past papers are all valuable strategies. Self-quizzing can also help consolidate knowledge and build confidence.

## Punctuality

We expect all pupils to arrive on time and be ready to learn each day. Please ensure your child attends school punctually. In cases of unavoidable lateness due to an emergency, contact the main switchboard on 020 8841 4511 and select the attendance option.

Punctuality to lessons is equally important. From January, pupils in the secondary phase should use break times to visit the toilets and refill water bottles. We will monitor pupils leaving lessons and communicate with parents if concerns arise. We also encourage you to regularly check the **MCAS (My Child At School)** app to stay informed about your child's behaviour and progress. If you have still not managed to access the App then please follow this link to our website. [Alec Reed Academy - My Child At School](#) which will give you all the details regarding how to access the App on your phone or a computer.

## Use of Phones

Thank you for your continued support of our **no smartphones in school** policy. This approach has contributed to a calmer, more focused learning environment and significantly reduced mobile phone-related incidents, particularly in Year 7. The benefits include fewer distractions, improved wellbeing, and stronger engagement in lessons.

Delaying smartphone ownership supports healthier social development and reduces exposure to online risks such as cyberbullying and inappropriate content. This aligns with UK age restrictions for social media platforms, where most services require users to be at least 13 years old (e.g., TikTok, Instagram, Snapchat, Facebook, YouTube) and, in some cases, 16 years or older (e.g., WhatsApp). For older pupils, we encourage parents to monitor phone use and limit screen time to support wellbeing.

## Christmas Activities

On **Monday, 22nd December** and **Tuesday, 23rd December**, we are delighted to host **HAF (Holiday Activities and Food)** programmes on site. These sessions run from 9:00 am – 1:00 pm and are aimed at secondary age children. The HAF programme is funded by the Department for Education (DfE) and provides free holiday activities and meals during school holidays. Sessions can be booked on the Ealing website. [HERE](#)

We have also included information about other local activities that may be of interest to families.

**SAFE HAVEN**  
A safe place to pause

At Ealing Broadway Train Station  
9pm-3am  
December Thursdays, Fridays, Saturdays

+ Christmas Eve and New Years Eve

POLICE PRESENCE & GUIDANCE  
FREE WATER  
PHONE CHARGERS

Call us about activities for young people aged 20-25 with additional needs/disability

**WESTSIDE YOUNG PEOPLE'S CENTRE**  
Churchfield Road, Ealing W13 9NF

Come & chill with your mates or make new friends

Tuesday & Thursday - 6.30pm - 9pm - aged 11-19

Wednesday Night - Boys & young men - 6.30pm-9pm - 11-19 years

Friday After School Club - 3.30pm-6pm - Year 6 & 7 Only

COOKING PROGRAMMES, GYM, BOX-FIT-MUSIC STUDIO, DJ'ING, SPORTS & COMPETITIONS

DRAMA, BOARD GAMES, VRU, AIR HOCKEY, ARTS & CRAFT PLAYSTATION/XBOX, GO ON TRIPS GET HELP WITH INTERVIEW SKILLS, & BUILDING CONFIDENCE, PLUS, LOADS MORE

OR JUST COME AND CHAT TO OUR FRIENDLY YOUTH WORKERS

Manjit Shergill - 07957 992 628  
Marlon Andall - 07809 334 454

www.younggealing.co.uk  
Westsideyouthprogramme@ealing.gov.uk

email: youngadultcentre@ealing.gov.uk

**WHAT'S ON**  
Southall Young Adult Centre  
Park View Rd, UB1 3HJ

Every Tuesday **Basketball** Games & Coaching - 6pm-7pm

Every Thursday **FRIENDLY** football matches and coaching. Delivered by Brentford FC Community Engagement Team 6pm-7.45pm

Every Thursday **CYM/Fitness Suite** (Delivered by qualified instructors, or by your hand at **Box Fit**, non-contact - 7pm-8pm)

For ages 11-19 - up to 25 with disabilities. YOU MAY BE PUT IN TO AGE GROUPS

ALL FREE ALL SUPERVISED

Toni - 07970 616 724  
Marlon - 07809 334 454

Watch out for our After School Activities Coming soon

www.younggealing.co.uk

**Young Adult Centre**  
Park View Road, Southall, UB1 3HJ

**Youth Programme**

Monday - After School Club - 3.30 - 6pm  
Tuesday & Thursday - Activities - 5.30pm - 8pm  
Wednesday - Girls Night - 6pm - 8.30pm  
Friday - Chill with your friends, get ready for the weekend, Cooking, board games, or space to do your homework 3.30pm - 5.30pm

**Use our new multi use sports pitch**  
Are you aged 11-19 years - After School Club - Year 7-11  
(Give us a call about activities up to 25 years with disability/additional needs).  
Come & relax and have a laugh with your friends

**Check us out**  
TURN OVER SEE WHAT ELSE IS ON

Contact  
Toni - 07970 616 724  
Marlon - 07809 334 454  
youngadultcentre@ealing.gov.uk

**CHRISTMAS AT DOMINION**

FULL PROGRAMME:

11:00 AM - 12:30 PM  
**ART WORKSHOP**

12:45 PM - 1:15 PM  
**CHRISTMAS DANCE OFF**

1:30 PM - 2:15 PM  
**KNITTING SESSION**

2:30 PM - 3:10 PM  
**YOGA & MEDITATION**

3:15 PM - 4:00 PM  
**CHILDRENS CHRISTMAS CRAFTS WORKSHOP**  
DESIGN YOUR OWN CHRISTMAS CARDS/BAUBLES!

SAT 20 DECEMBER  
11AM TO 4PM  
FREE!

**Wednesday Night**  
6.30-9pm  
Aged 11-19-up to 25 with disability

For boys & young men

Cool activities, chill with your mates get involved in our great debates or chat to our friendly youth workers

**WESTSIDE YOUNG PEOPLE'S CENTRE**  
Churchfield Road, Ealing, W13 9NF

Call Marlon on 07809 334 454 or email westsideyouthprogramme@ealing.gov.uk

www.younggealing.co.uk

On behalf of all staff, I wish you and your family a joyful Christmas and a happy, healthy New Year. We look forward to welcoming pupils back in January.

Kind regards

Phil Cosby  
Principal & CEO